

**DORSET SAFETY CAMERA PARTNERSHIP
OPERATIONAL GROUP MEETING
10.00 HOURS, TUESDAY 3 JULY 2007
SEES BOARD ROOM, BUILDING A32,
WINFRITH TECHNOLOGY SITE**



MINUTES

1. Present

P Garrett, Head of SEES, Dorset Police (Chairman) - (PG)
J Stephens, DSCP Operations Project Manager - (JS)
D Rendle, DSCP Data Manager - (DJR)
M Armstrong, DSCP Camera Team Manager - (MA)
L Stephenson, DSCP CTO Manager - (LE)
L Packer, DSCP PR Manager - (LP)
A Hunter, Fixed Penalty Officer, Her Majesty's Courts Service - (AH)
R Wilson, Road Safety Officer, Bournemouth Borough Council - (RW)
C Graham, Financial Services, Bournemouth Borough Council (CG)
M Baker, Team Leader Signals & Road Safety, Borough of Poole - (MB)
J Churchill, DSCP Support Secretary - (JC)

2. Apologies

R Dowell, Chief Inspector, Dorset Police Tactical Group - (RD)
G Skinner, Area 3 Representative, Mott MacDonald - (GS)
D Chalmers, Team Leader Traffic & Safety Management, Dorset County Council - (DC)
B Kyles, Senior Accountant Financial Services, Bournemouth Borough Council - (BK)

Non-Attendees - Minute Circulation only

B Austin, SEES Firearms Licensing Disposal & Data Protection Manager - (BA)
C Giles, Finance Manager, Her Majesty's Courts Service - (CG)
M Campkin, Group Manager Traffic, Bournemouth Borough Council - (MC)
N Gough, SEES CTO Manager - (NG)

3. Minutes of the Operational Group Meeting 5 June 2007 (Matters Arising and Outstanding Actions)

Outstanding Actions from previous meetings

Action 1: 01/08/06 - DJR and Data Team to compile a list of all TRO's available (Poole, Bmth and DCC) with assistance from RD department.

Action Ongoing

The minutes of the Operational Group meeting 5 June 2007 were accepted.

4. Public Relations

LP circulated a copy of her report and highlighted the following points:-

PG spoke with Daily Echo regarding 2005/2006 financial figures. European Court of Human Rights hearing was found in favour of Government regarding Section 172. Website reorganisation waiting final sign off. Dying to Drive continues with requests from schools to attend. Successful events and presentations attended at Verwood Police Station, Blandford Camp, Wool Fete and Portesham British Legion. Other events are in the pipeline. The DVD for the DSRSP meeting has been prepared and is waiting acceptance from the ACC.

5. Data Manager Report

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

6. Camera Operations

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

7. CTO Operations

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

8. Finance Report

Minutes taken for this section are exempt from open publication under Section 22 of the Freedom of Information Act 2000.

9. Her Majesty's Courts Service

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

10. Highways Report

RW reported on behalf of Bournemouth that MC has requested that a VAS sign be installed at the junction of Herron Court Road and Alma Road for a period of time due to the number of damage only incidents occurring recently.

11. Project Managers Report

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

12. Any Other Business

MB reported that Stephen Ladyman MP has been replaced by Rosie Winterton MP as the new Department for Transport Minister of State.

PG asked all to consider frequency of the Operational Group meetings. Under DFT guidelines we were required to hold them monthly, however as we are no longer governed by these guidelines PG suggests that the meetings are held quarterly in conjunction with the

Steering Committee. Any pressing issues could be resolved via email consultation or an additional meeting arranged if it was felt necessary.

Action 3: All to consider holding Operational Group meetings quarterly. Implications and issues to be raised at August meeting.

13. Date, Time and Location of Next Meetings

2007

- 10.00 Tuesday 7 August 2007 - SEES Department, Board Room, Ground Floor, A32
- 10.00 Tuesday 4 September 2007 - As above
- 10.00 Tuesday 2 October 2007 - As above
- 10.00 Tuesday 6 November 2007 - As above
- 10.00 Tuesday 4 December 2007 - As above