

**DORSET SAFETY CAMERA PARTNERSHIP  
OPERATIONAL GROUP MEETING  
10.00 HOURS, TUESDAY 5 JUNE 2007  
SEES BOARD ROOM, BUILDING A32,  
WINFRITH TECHNOLOGY SITE**



**MINUTES**

**1. Present**

P Garrett, Head of SEES, Dorset Police (Chairman) - (PG)  
D Rendle, DSCP Data Manager - (DJR)  
A Howes, Camera Team Technical Supervisor - (TH)  
M Armstrong, DSCP Camera Team Manager - (MA)  
L Stephenson, DSCP CTO Manager - (LE)  
A Hunter, Fixed Penalty Officer, Her Majesty's Courts Service - (AH)  
G Skinner, Area 3 Representative, Mott MacDonald - (GS)  
D Chalmers, Team Leader Traffic & Safety Management, Dorset County Council - (DC)  
C Williams, Technical Engineer, Borough of Poole Council - (CW)  
J Griffiths Technical Engineer, Bournemouth Borough Council - (JG)  
J Churchill, DSCP Support Secretary - (JC)

**2. Apologies**

R Dowell, Chief Inspector, Dorset Police Tactical Group - (RD)  
B Kyles, Senior Accountant Financial Services, Bournemouth Borough Council - (BK)  
M Baker, Team Leader Signals & Road Safety, Borough of Poole - (MB)  
R Wilson, Road Safety Officer, Bournemouth Borough Council - (RW)  
J Stephens, DSCP Operations Project Manager - (JS)

**Non-Attendees - Minute Circulation only**

L Packer, DSCP PR Manager - (LP)  
B Austin, SEES Firearms Licensing Disposal & Data Protection Manager - (BA)  
C Giles, Finance Manager, Her Majesty's Courts Service - (CG)  
M Campkin, Group Manager Traffic, Bournemouth Borough Council - (MC)  
N Gough, SEES CTO Manager - (NG)

**3. Minutes of the Operational Group Meeting 8 May 2007 (Matters Arising and Outstanding Actions)**

**Outstanding Actions from previous meetings**

*Action 1: 05/12/06 - MA to confirm if the measured mile at Monkey World had been installed and chase up completion if necessary.*

**Action Complete** - MA and TH confirmed that the new post is installed and has been tested.

DC stated that the Statement of Measurement was still required.

**Actions from 08/05/07**

*Action 1: 08/05/07 - PG to hold meeting with DC and T Westwood of DCC to clarify the use and deployment of SIDs/VAS procedures through the Local Authorities and the DSCP.*

**Action Complete** - PG confirmed that a meeting is being held on Friday.

The minutes of the Operational Group meeting 8 May 2007 were accepted.

**4. Public Relations**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**5. Data Manager Report**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**6. Camera Operations**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**7. CTO Operations**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**8. Finance Report**

Minutes taken for this section are exempt from open publication under Section 22 of the Freedom of Information Act 2000.

**9. Her Majesty's Courts Service**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**10. Highways Report**

Nothing further to add from Highways or Dorset County Council.

**11. Project Managers Report**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**12. Any Other Business**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**13. Date, Time and Location of Next Meetings**

Apologies in advance of July meeting from DC.

**2007**

- 10.00 Tuesday 3 July 2007 - SEES Department, Board Room, Ground Floor, A32
- 10.00 Tuesday 7 August 2007 - As above
- 10.00 Tuesday 4 September 2007 - As above
- 10.00 Tuesday 2 October 2007 - As above
- 10.00 Tuesday 6 November 2007 - As above
- 10.00 Tuesday 4 December 2007 - As above