

**DORSET SAFETY CAMERA PARTNERSHIP
OPERATIONAL GROUP MEETING
10.00 HOURS, TUESDAY 6 FEBRUARY 2007
DSCP BOARD ROOM, BUILDING A32,
WINFRITH TECHNOLOGY SITE**



MINUTES

1. Present

P Garrett, Head of Fixed Penalties, Dorset Police (Chairman) - (PG)
R Dowell, Chief Inspector, Dorset Police Tactical Group - (RD)
M Baker, Team Leader Signals & Road Safety, Borough of Poole - (MB)
M Armstrong, DSCP Camera Team Manager - (MA)
D Rendle, DSCP Data Manager - (DJR)
L Evans, DSCP CTO Manager - (LE)
J Griffiths Technical Engineer, Bournemouth Borough Council - (JG)
A Hunter, Fixed Penalty Officer, Her Majesty's Courts Service - (AH)
D Chalmers, Team Leader Traffic & Safety Management, Dorset County Council - (DC)
C Graham, Financial Services, Bournemouth Borough Council (CG)
A Howes, DSCP Camera Team Technical Supervisor (AHO)
S Hardy, Project Manager, Fixed Penalty Department (SH)

2. Apologies

J Stephens, DSCP Operations Project Manager - (JS)
J Mead, Area 3 Representative, Mott MacDonald - (JM)
B Kyles, Senior Accountant Financial Services, Bournemouth Borough Council - (BK)
M Campkin, Group Manager Traffic, Bournemouth Borough Council - (MC)
J Churchill, DSCP Support Secretary - (JC)

Non-Attendees - Minute Circulation only

L Packer, DSCP PR Manager - (LP)
B Austin, DSCP Freedom of Information Manager - (BA)
C Giles, Finance Manager, Her Majesty's Courts Service - (CG)
N Gough, DSCP CTO Manager - (NG)
J Rogers, DSCP CTO Manager - (JR)

3. Minutes of the Operational Group Meeting 9 January 2007 (Matters Arising and Outstanding Actions)

Outstanding Actions from previous meetings

Action 1: 01/08/06 - DJR and Data Team to compile a list of all TRO's available (Poole, Bmth and DCC) with assistance from RD department.

Action Ongoing - DJR states that the majority have been received however some from Bournemouth outstanding. CG states 2 outstanding from Bournemouth and will chase. DR advised putting those received onto the mapping system to determine which ones are still required and from which local authority. Mapping against those provided by Danny Ryan.

Action 1: 05/12/06 - MA to confirm if the measured mile at Monkey World had been installed and chase up completion if necessary.

Action Ongoing - MA confirmed that the mile is not complete. He has been in touch with the DCC has established contact with the person responsible. Progression is slow with this matter.

PG asked whether the measured mile could be measured by DSCP and Dorset Works to set out the posts defining the mile.

DC stated the measured mile must be measured accurately.

Actions from 09/01/07

The minutes of the Operational Group meeting 9 January 2007 were accepted.

4. Public Relations

PG stated that LP has changed her working hours and questioned whether attendees had received the report.

MB asked whether all attendees were aware of the Bournemouth Echo articles regarding road safety throughout the week commencing 08/02/07.

JG asked whether any research had taken place into the significant trends for Bournemouth with reference to the upcoming article in BH life as it is identified that the publication is specific to this area and thereby potentially different trends in motorcycle statistics. CG advised that Claire Alkins had been unaware of the BH Life article until the PR report was issued

Action 1: LP to contact Claire Alkins at Bournemouth Borough Council regarding the BH Life article.

Accuracy of PR report- amendments requested by attendees :-

Radio Activity- date should read 2007.

Dying to Drive- The presentation went really 'well'- word missing from report

5. Post March 2007 Update

The DSRSP committee will be meeting twice a year with the first proposed meeting to occur June 2007 to discuss the 2008-2009 budgets.

PG further states that the Operational Group would continue on a monthly basis with reporting to the steering committee only on an exceptional basis.

LE questioned about insurance claims for cameras. PG stated that Dorset Police insurance may be the only way, however it may be the responsibility of the councils for camera posts and hoods as well as the electricity whilst the cameras themselves may be the responsibility of Dorset Police.

MB questioned whether the cabinet office were aware how cameras were sited. PG advised that this information had been available already for 5 years and that 3 separate ministers had requested compliance of cameras to the site rules that had been checked.

6. Data Manager Report

DJR reported that data validation is up to date and currently preparing to close the 2006 data, which should be completed by the end of March.

Validated casualty analysis figures year on year January to November 2006 v 2005, fatal injury down 1, serious injury down 33, and slight injury down 53 making KSI's down 34. Overall there have been 387 fewer casualties in 2006 compared to the same period in 2005. Based on unvalidated data for the whole of Dorset the figures for January to December 2006 look set to meet the yearly target based on what was set for the 2010 deadline. It is also hoped that there will be 20 fewer KSI's than expected subject to the December data.

RD reported that there had been 0 fatal collisions for a 2 month period.

7. Camera Operations

MA asked whether the local councils were aware of SIDS and the guidelines for operations. DC advised that information had been provided.

8. CTO Operations

LE reported that 20 staff were with the CTO and that inputting and officer issued tickets were up to date with work. LE advised that the batches section were working on offences for the 29/01/07 and for statements prioritising was taking place for September offences.

9. Finance Report

Minutes taken for this section are exempt from open publication under Section 22 of the Freedom of Information Act 2000.

10. Her Majesty's Courts Service

AH questioned about the ruling over archiving of old documentation. PG advised he would examine this.

Action 7: PG to arrange meeting with AH regarding archiving.

11. Highways Report

DC stated that a letter from Mr Mark Lovell of Country Pride has been received in respect of graffiti on camera poles and whether it was felt a demonstration would need to be requested.

PG questioned whether a graffiti problem occurred currently. AHO advised that the camera team maintained this by using wipes or if required a re-spray of the pole concerned. MA advised that graffiti was not an issue.

DC advised he would respond to County Pride to advise that services would not be required at this time.

MB advised that further to a meeting with councillors the siting issue within the Canford Cliffs area had been raised. This site is a speed complaint site. DJR advised that the further site location would be adjacent to the library due to parking issues within the polygon area. MB advised that this road would be resurfaced shortly and that potentially there could be an increase in speed at this site.

MB reported that cycle lanes and a pedestrian refuge would be created shortly on the Sandbanks Road Blue Lagoon area towards Lilliput road.

12. Project Managers Report

PG reported on JS behalf that the project was on track for reduction of KSI and finance. No risk issues were identified at this time for completion in March.

PG advised that the asset register was still outstanding.

13. Any Other Business

None raised.

14. Date, Time and Location of Next Meetings

2007

- 10.00 Tuesday 6 March 2007 – DSCP Board Room, Ground Floor, A32
- 10.00 Tuesday 3 April 2007 - As above
- 10.00 Tuesday 8 May 2007 - As above
- 10.00 Tuesday 5 June 2007 - As above
- 10.00 Tuesday 3 July 2007 - As above
- 10.00 Tuesday 7 August 2007 - As above
- 10.00 Tuesday 4 September 2007 - As above
- 10.00 Tuesday 2 October 2007 - As above
- 10.00 Tuesday 6 November 2006 - As above
- 10.00 Tuesday 4 December 2007 - As above