

**DORSET SAFETY CAMERA PARTNERSHIP
OPERATIONAL GROUP MEETING
10.00 HOURS, TUESDAY 6 MARCH 2007
DSCP BOARD ROOM, BUILDING A32,
WINFRITH TECHNOLOGY SITE**



MINUTES

1. Present

P Garrett, Head of Fixed Penalties, Dorset Police (Chairman) - (PG)
J Stephens, DSCP Operations Project Manager - (JS)
G Harvey, DSCP Data Analyst (GH)
S Oliphant, Traffic Management Sergeant, Dorset Police (SO)
M Baker, Team Leader Signals & Road Safety, Borough of Poole - (MB)
M Armstrong, DSCP Camera Team Manager - (MA)
A Hunter, Fixed Penalty Officer, Her Majesty's Courts Service - (AH)
J Mead, Area 3 Representative, Mott MacDonald - (JM)
D Chalmers, Team Leader Traffic & Safety Management, Dorset County Council - (DC)
R Wilson, Road Safety Officer, Bournemouth Borough Council (RW)
C Graham, Financial Services, Bournemouth Borough Council (CG)
S Townsend, McKenna Townsend PR (ST)
J Churchill, DSCP Support Secretary - (JC)

2. Apologies

D Rendle, DSCP Data Manager - (DJR)
L Evans, DSCP CTO Manager - (LE)
R Dowell, Chief Inspector, Dorset Police Tactical Group - (RD)
J Griffiths Technical Engineer, Bournemouth Borough Council - (JG)
B Kyles, Senior Accountant Financial Services, Bournemouth Borough Council - (BK)
M Campkin, Group Manager Traffic, Bournemouth Borough Council - (MC)

Non-Attendees - Minute Circulation only

L Packer, DSCP PR Manager - (LP)
B Austin, DSCP Freedom of Information Manager - (BA)
C Giles, Finance Manager, Her Majesty's Courts Service - (CG)
N Gough, DSCP CTO Manager - (NG)
J Rogers, DSCP CTO Manager - (JR)

For benefit of the PR representative ST, introductions were made around the table.

3. Minutes of the Operational Group Meeting 6 February 2007 (Matters Arising and Outstanding Actions)

Corrections Arising

Page 1, last paragraph, 2nd sentence to read - RW states 2 outstanding from Bournemouth..... and not as written.

Page 4, Section 6, 2nd paragraph to read - and awaiting for completion by the Highways Agency..... and not as written.

Page 5, Action 3 to read - DC to contact and not as written.

Page 5, Action 5 to read - to advise Police Officers of T10 requirements..... and not as written.

Page 6, section 10, final sentence to read - CG advised this was not the case..... and not as written.

Outstanding Actions from previous meetings

Actions from 06/02/07

Action 1: 06/02/07 - LP to contact Claire Elkins at Bournemouth Borough Council regarding the BH Life article.

Action Complete - ST reported that Bournemouth had been contacted and their data incorporated. Article has been published.

Action 2: 06/02/07 - PG to complete DVD/ presentation for the DSRSP Partnership.

Action Closed - PG stated that it is proposed to develop a stills DVD similar to that produced by LP earlier in the year. This will be distributed to the new Strategic Group Steering Committee. PG considers that this action is not relevant to the Operational Group meeting and therefore considers it closed.

Action 5: 06/02/07 - RD to place an entry onto General Orders to advise Police officers of T10 requirements for information of location and direction.

Action Complete - SO confirmed that RD has drafted an entry for GO's to be included this week or next week.

Subject to the above changes, the minutes of the Operational Group meeting 6 February 2007 were accepted.

4. Public Relations

JM stated that the Highways Agency is also running a caravan campaign. He will speak with ST after the meeting to discuss further details.

ST highlighted the following points from the PR report issued prior to the meeting - Very positive coverage has been published in the Daily Echo following a visit to the DSCP offices by Emma Joseph. Dying to Drive presentations continue with positive feedback. Street Survey results across the county were very positive.

5. Post March 2007 Update

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

6. Data Manager Report

Minutes taken for this section are exempt from open publication under Section 22 of the Freedom of Information Act 2000.

7. Camera Operations

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

8. CTO Operations

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

9. Finance Report

Minutes taken for this section are exempt from open publication under Section 22 of the Freedom of Information Act 2000.

10. Her Majesty's Courts Service

Minutes taken for this section are exempt from open publication under Section 22 of the Freedom of Information Act 2000.

11. Highways Report

JM reported that the Highways Agency recently attended an event at the Bournemouth International Centre where they invited the 'older driver' to carry out a series of tests, including awareness and eyesight. This was very well received by the attendees. JM continued that the Highways Agency is running further campaigns for caravans and motorbikes

12. Project Managers Report

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

13. Any Other Business

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

14. Date, Time and Location of Next Meetings

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

2007

- 10.00 Tuesday 3 April - SEES Department, Board Room, Ground Floor, A32
- 10.00 Tuesday 8 May 2007 - As above
- 10.00 Tuesday 5 June 2007 - As above
- 10.00 Tuesday 3 July 2007 - As above
- 10.00 Tuesday 7 August 2007 - As above
- 10.00 Tuesday 4 September 2007 - As above
- 10.00 Tuesday 2 October 2007 - As above
- 10.00 Tuesday 6 November 2006 - As above
- 10.00 Tuesday 4 December 2007 - As above