

**DORSET SAFETY CAMERA PARTNERSHIP  
OPERATIONAL GROUP MEETING  
10.00 HOURS, TUESDAY 8 MAY 2007  
SEES BOARD ROOM, BUILDING A32,  
WINFRITH TECHNOLOGY SITE**



**MINUTES**

**1. Present**

P Garrett, Head of SEES, Dorset Police (Chairman) - (PG)  
J Stephens, DSCP Operations Project Manager - (JS)  
D Rendle, DSCP Data Manager - (DJR)  
A Howes - Camera Team Technical Supervisor (TH)  
T Green - CTO Supervisor (TG)  
D Chalmers, Team Leader Traffic & Safety Management, Dorset County Council - (DC)  
R Wilson, Road Safety Officer, Bournemouth Borough Council (RW)  
C Williams - Technical Engineer, Borough of Poole Council (CW)  
J Churchill, DSCP Support Secretary - (JC)

**2. Apologies**

R Dowell, Chief Inspector, Dorset Police Tactical Group - (RD)  
B Kyles, Senior Accountant Financial Services, Bournemouth Borough Council - (BK)  
L Evans, DSCP CTO Manager - (LE)  
M Baker, Team Leader Signals & Road Safety, Borough of Poole - (MB)  
M Armstrong, DSCP Camera Team Manager - (MA)  
A Hunter, Fixed Penalty Officer, Her Majesty's Courts Service - (AH)  
G Skinner, Area 3 Representative, Mott MacDonald - (GS)

**Non-Attendees - Minute Circulation only**

L Packer, DSCP PR Manager - (LP)  
B Austin, SEES Firearms Licensing Disposal & Data Protection Manager - (BA)  
C Giles, Finance Manager, Her Majesty's Courts Service - (CG)  
M Campkin, Group Manager Traffic, Bournemouth Borough Council - (MC)  
N Gough, SEES CTO Manager - (NG)

**3. Minutes of the Operational Group Meeting 3 April 2007 (Matters Arising and Outstanding Actions)**

**Outstanding Actions from previous meetings**

*Action 1: 05/12/06 - MA to confirm if the measured mile at Monkey World had been installed and chase up completion if necessary.*

**Action Ongoing** - TH states that the mile has been measured just waiting installation of the post. He has chased for this to be done, but DCC restructuring seems to be delaying things.

DC stated he would chase R Bastow to try and get a definitive time frame for completion.

*Action 3: 06/03/07 - JM to forward SIDs equipment details through G Berresford to the DSCP.*

**Action Closed** - Overtaken by events

**Actions from 03/04/07**

*Action 2: 03/04/07 - DC, MB and RW to investigate and confirm contracts and funding for site PIs under LTP funding with Serco. Reports to JS for follow up.*

**Action Complete** - JS stated that he has received responses and there appears to be no problems.

*Action 3: 03/04/07 - DJR to supply GS data for 50mph area of A31 St Leonards.*

**Action Complete**

The minutes of the Operational Group meeting 3 April 2007 were accepted.

**4. Public Relations**

Copy attached.

**5. Data Manager Report**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**6. Camera Operations**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**7. CTO Operations**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**8. Finance Report**

Minutes taken for this section are exempt from open publication under Section 22 of the Freedom of Information Act 2000.

**9. Her Majesty's Courts Service**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**10. Highways Report**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**11. Project Managers Report**

JS highlighted the new organisation chart on page 7. Nothing further to add.

**12. Any Other Business**

None raised.

**13. Date, Time and Location of Next Meetings**

**2007**

- 10.00 Tuesday 5 June - SEES Department, Board Room, Ground Floor, A32
- 10.00 Tuesday 3 July 2007 - As above
- 10.00 Tuesday 7 August 2007 - As above
- 10.00 Tuesday 4 September 2007 - As above
- 10.00 Tuesday 2 October 2007 - As above
- 10.00 Tuesday 6 November 2007 - As above
- 10.00 Tuesday 4 December 2007 - As above