

**DORSET SAFETY CAMERA PARTNERSHIP  
OPERATIONAL GROUP MEETING  
10.00 HOURS, TUESDAY 9 JANUARY 2007  
DSCP BOARD ROOM, BUILDING A32,  
WINFRITH TECHNOLOGY SITE**



**MINUTES**

**1. Present**

P Garrett, Head of Fixed Penalties, Dorset Police (Chairman) - (PG)  
J Stephens, DSCP Operations Project Manager - (JS)  
M Armstrong, DSCP Camera Team Manager - (MA)  
D Rendle, DSCP Data Manager - (DJR)  
L Evans, DSCP CTO Manager - (LE)  
Sgt S Oliphant, Traffic Management Sergeant, Dorset Police - (SO)  
D Chalmers, Team Leader Traffic & Safety Management, Dorset County Council - (DC)  
C Williams, Technical Engineering, Borough of Poole Council (CW)  
R Wilson, Road Safety Team Leader, Bournemouth Borough Council (RW)  
C Graham, Financial Services, Bournemouth Borough Council (CG)  
J Churchill, DSCP Support Secretary - (JC)

**2. Apologies**

R Dowell, Chief Inspector, Dorset Police Tactical Group - (RD)  
M Baker, Team Leader Signals & Road Safety, Borough of Poole - (MB)  
J Mead, Area 3 Representative, Mott MacDonald - (JM)  
E Emmett, Area 3 Casualty Reduction Officer, Mott MacDonald - (EE)  
M Campkin, Group Manager Traffic, Bournemouth Borough Council - (MC)  
J Griffiths Technical Engineer, Bournemouth Borough Council - (JG)  
B Kyles, Senior Accountant Financial Services, Bournemouth Borough Council - (BK)  
A Hunter, Fixed Penalty Officer, Her Majesty's Courts Service - (AH)

**Non Attendees - Minute Circulation only**

L Packer, DSCP PR Manager - (LP)  
B Austin, DSCP Freedom of Information Manager - (BA)  
C Giles, Finance Manager, Her Majesty's Courts Service - (CG)  
N Gough, DSCP CTO Manager - (NG)  
J Rogers, DSCP CTO Manager - (JR)

**3. Minutes of the Operational Group Meeting 5 December 2006 (Matters Arising and Outstanding Actions)**

**Outstanding Actions from previous meetings**

*Action 1: 01/08/06 - DJR and Data Team to compile a list of all TRO's available (Poole, Bmth and DCC) with assistance from RD department.*

**Action Ongoing** - DJR states that the majority have been received. Putting those received onto the mapping system to determine which ones are still required and from which local authority.

*Action 1: 07/11/06 - DJR to produce a 3 year Casualty Analysis report.*

**Action Complete**

**Actions from 05/12/06**

The minutes of the Operational Group meeting 5 December 2006 were accepted.

**4. Public Relations**

PG stated that LP has changed her working hours and currently a report will be produced prior to the meeting for review and issues to be raised at the meeting. If there is any significant matters ongoing or pending that the group need to discuss, then a PR representative will be asked to attend.

SO stated that Dorset Police have given talks to the Royal Marines at Hamworthy. Noting that a Dying to Drive type presentation has been given to the Army at Bovington and Lulworth, he will approach LP with contacts at the Marines as it may benefit their staff also.

**5. Post March 2007 Update**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**6. Data Manager Report**

DJR reported that data validation is approximately 5 days behind due to the Christmas break, however October 2006 validated data will be exported by the end of this week.

DJR continued that Dorset Police have requested casualty figures on a regular basis for posting on the Dorset Police website. An example has been produced of what can be provided and in what format, now waiting final decision. The Access Database quarterly return was sent off on time at the end of December with no reported problems.

Validated casualty analysis figures year on year January to September 2006 v 2005, fatal injury down 2, serious injury down 28, and slight injury down 228 making KSI's down 30. Overall there have been 258 fewer casualties in 2006 compared to the same period in 2005. Based on unvalidated data for the whole of Dorset the figures for January to December 2006 look set to meet the yearly target based on what was set for the 2010 deadline and it is hoped that there will be 20 fewer KSI's than expected.

Finally DJR reported that there have been some upgrades from Buchanan to ACCSMAP which have caused the validation module to cease working amongst other things. This has now been resolved by Buchanan however DJR is having to use an old version until her base unit has been upgraded to cope with the amount of programmes and data she requires to run.

SO commented from the Police point of view that the casualty figures are looking very good.

**7. Camera Operations**

Minutes taken for this section are exempt from open publication under Section 31 of the Freedom of Information Act 2000.

**8. CTO Operations**

LE reported that 3 new members of staff had recently been appointed. 2 have started that the 3rd is due to start on 15 January 2007. All temporary members of staff will be released except project office.

All offences are now live through StarTraq and staff training is ongoing.

**9. Finance Report**

Minutes taken for this section are exempt from open publication under Section 22 of the Freedom of Information Act 2000.

**10. Her Majesty's Courts Service**

Minutes taken for this section are exempt from open publication under Section 22 of the Freedom of Information Act 2000.

**11. Highways Report**

DC continued that he has been made aware from the street lighting department that a charge will be made on any installations of more than 500w on a metered basis. This could mean that the fixed cameras electricity usage will be charged. DC added that this is will only apply to new installations.

PG warned that depending on how the cameras were metered, e.g. the fitting of a meter, type approval of the enforcement equipment could be affected.

CW reported on behalf of Poole that the leaning camera at Herbert Avenue is to be corrected shortly. He believes that there are some outstanding PIs on Poole cameras. MA confirmed that A Howes is looking into this and will keep CW and MB informed.

SO reported for information, on behalf of Dorset Police, that ANPR Operations are planned on the A338 next week. He will make LP aware in case of any media enquiries.

Nothing further to report on behalf of Bournemouth.

**12. Project Managers Report**

No further to report.

**13. Any Other Business**

None raised.

**14. Date, Time and Location of Next Meetings**

**2007**

10.00 Tuesday 6 February 2007 - DSCP Board Room, Ground Floor, A32  
10.00 Tuesday 6 March 2007 - As above  
10.00 Tuesday 3 April 2007 - As above  
10.00 Tuesday 8 May 2007 - As above  
10.00 Tuesday 5 June 2007 - As above  
10.00 Tuesday 3 July 2007 - As above  
10.00 Tuesday 7 August 2007 - As above

## Open Minutes - Issue 23 Ops

- 10.00 Tuesday 4 September 2007 - As above
- 10.00 Tuesday 2 October 2007 - As above
- 10.00 Tuesday 6 November 2006 - As above
- 10.00 Tuesday 4 December 2007 - As above